

VICTORIA DUPRE

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EDUCATION

CLEMSON UNIVERSITY

Bachelor of Art in Language and International Business

Minor: Management, French Emphasis

Clemson, SC
May 2023
GPA: 3.68/4.0

JAMES ISLAND CHARTER HIGH SCHOOL

Charleston, SC
June 2019
GPA: 3.67/4.0

WORK EXPERIENCE

FRENCH – AMERICAN CHAMBER OF COMMERCE OF THE CAROLINAS

Business Development Intern

Remote
May 2022 – September 2022

- Remodeled the Chamber's website.
- Analyzed the business environment of the Carolinas for international companies.
- Connected with business professionals and universities.
- Promoted events sponsored by the FACCC.

IRELAND'S OWN

Server & Bartender

Charleston, South Carolina
June 2019 – Present

- Maintaining excellent customer service in a fast-paced environment.
- Acquiring extensive knowledge of point-of-service systems.
- Assisting onboard training to enable employee empowerment.
- Managing daily and weekly inventory audits for supply orders.

PRACTICAL MANAGEMENT SOLUTIONS

Administration Assistant

Charleston, South Carolina
June 2020 – August 2020

- Mastered office and accounting software (QuickBooks).
- Developed and maintained a filing system for company records.
- Organized and scheduled meetings.
- Answered the office phone and greeted clients.

LEADERSHIP AND INVOLVEMENT

CHI OMEGA FRATERNITY- PSI KAPPA

Active Member

Clemson, South Carolina
November 2019 – Present

- Participating in service opportunities for local community as well as Make A Wish SC.
- Creating life-long friendships.

Recruitment Team

April 2020 – August 2020

- Assessed the number of Potential New Members who registered.
- Collaborated with my team to facilitate sorority recruitment.

FRENCH PROFESSIONALS SOCIETY

President

Clemson, South Carolina
January 2022 – December 2022

- Organizing multiple guest speaker events relating to International Business.
- Scheduling meetings with business professionals.
- Communicating and promoting event schedule to members.
- Delegate between French Department and students.

Vice President

August 2021 – December 2021

- Assisted in coordinating multiple guest speaker events relating to International Business.
- Liaison between members of the club and the President.
- Documented attendance at events.

AWARDS AND ACCOMPLISHMENTS

CERTIFICATIONS	John Bednar's Award of Excellence in LAIB/French Diplôme de français professionnel	Spring 2023 May 2021 – No expiration
AWARDS	Clemson University President's List Clemson University Dean's List Senior All-star	Spring 2021 – Fall 2022 Spring 2020 Spring 2019
SKILLS	Communication – Organization – French Language – Social Media Marketing Strategy – Business Development – Consumer Behavior	